

Council on University Planning and Budget
January 18, 2019
2:00 p.m. – Arcola-Tuscola Room
Minutes

Voting Members Present: Angela Anthony, Mark Bluhm, Peggy Brown, Rebecca Cash, Steven Daniels, Mona Davenport, Eric Davidson, Ryan Hendrickson, Gloria Leitschuh, Jeannie Ludlow, Ramey Martin, Leigh Moon, Steve Rich, Jody Stone, Melody Wollan, Westley Wright, Tim Zimmer

Absent: Ranadeep Reddy Basani, Todd Bruns, Christopher Dixon, Kirstin Duffin, Sace Elder, Richard England

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann

1. **Call to order and introductions** – Melody Wollan called the meeting to order at 2:00 p.m. Guests: Billy Hung attended for Todd Bruns, Morgan Tudor, and Analicia Haynes
2. **Approval of Minutes for December 7, 2018** – Motion (Zimmer/Davenport): Approve the minutes as written. Motion carried.

3. **Planning and Budget Reports**

Spring Enrollment – Mr. Josh Norman reported that the spring enrollment numbers are looking similar to those of Fall 19. The 10th day numbers are not yet available. He reported that each year he presents to the Board of Trustees a strategic enrollment plan. This year the plan had 90 actions items and 80 percent of those items are complete or are in progress. The plan presented each year will become a part of the 10-year plan to increase enrollment.

Web-site Development -- Mr. Ryan Gibson reported that Marketing recently moved over to McAfee with Web Services. Web services handles all aspects of the web except PAWS. Approximately 50% of expenses are long-term contracts.

Marketing – Mr. Gibson reported that Marketing handles all external marketing, works with the Thorburn Group, and manages the brand as well as the print-on-demand services.

4. **CUPB Executive Committee Report** – Melody Wollan reported that the Executive Committee met and discussed future meeting dates. Melody emailed the subcommittees to determine if they are receiving information they want. It was decided that the colleges will present their budgets to CUPB – two this year and two next year.

5. New Business

a. Administrative/Subcommittee Reports

i. President Administrative Report

The President reported the inauguration for the new Governor was January 14th. All measures indicate that this Governor has favorable feelings for higher education, such as budgets restored to pre-impasse levels, a capital bill, MAP funding increased, and AIM High funding eligible to more students. In the last days of the lame duck session, they amended the bill which would allow EIU to keep excess AIM High funds that we don't use this year to be used next year. Dr. Glassman noted that the Board of Trustees will meet on campus next Friday, January 25. The Board will be asked to approve the purchase of computer equipment in the amount of \$820,000 to refresh our computer equipment. The subcommittee also discussed internal auditing activities and on-going facilities projects.

ii. University Advancement

The subcommittee met and discussed some minor Commencement changes. In addition, the search committee brought a VPUA candidate to campus on January 17-18.

iii. Vice President for Academic Affairs

The Provost reported that the subcommittee did not meet. Dr. Gatrell discussed the searches for Unit A and Unit B positions. ATAC proposals are due next week. A proposal has been submitted to be a hub for the Illinois Innovation Network.

iv. Interim Vice President for Business Affairs

VP McCann distributed the Line Item Status Report as of December 31, 2018. He also provided an update on facilities projects and Capital Development Board projects.

v. Interim Vice President for Student Affairs

The subcommittee met and reviewed budgets; discussed proposed room & board rates for AY20; discussed external grants in Health Services area; and discussed career outcomes.

6. Adjournment – Motion (Leitschuh/Wright): To adjourn. The meeting was adjourned.